

**DA's Office**

ACCOUNT #	ACCOUNT NAME	REQUESTED	APPROVED	2020 BUDGET	**** ACTUAL ****		2019 ACTUAL	2018 ACTUAL
		2021 BUDGET	2021 BUDGET		2020 Y-T-D	PERCENT		
2021 010-476-101	DISTRICT ATT STATE PAY			3,640.00	.00	.00	3,639.96	3,639.96
2021 010-476-102	DA ASSISTANT-SALARY			83,000.00	60,653.70	73.08	82,999.80	80,000.18
2021 010-476-103	REIMBURSEMENT-DA			111,461.00-	72,211.90-	64.79	110,118.71-	104,402.29-
2021 010-476-104	REIMBURSEMENT-STATE			3,919.00-	.00	.00	3,591.94-	4,245.02-
2021 010-476-111	MEALS			.00	.00	.00	.00	.00
2021 010-476-201	FICA			5,372.00	3,444.56	64.12	4,800.82	4,676.80
2021 010-476-202	MEDICARE			1,257.00	805.57	64.09	1,122.74	1,093.76
2021 010-476-203	RETIREMENT			9,811.00	7,006.49	71.41	9,153.08	8,785.84
2021 010-476-222	HOSPITAL INS			12,000.00	8,475.00	70.63	12,000.00	10,200.00
2021 010-476-223	DENTAL INSURANCE			300.00	206.66	68.89	300.00	300.00
2021 010-476-224	LIFE INSURANCE			.00	.00	.00	.00	.00
2021 010-476-480	DUES/BONDS			350.00	.00	.00	.00	.00
2021 010-476-495	DIST ATTORNEY - OTHER EXPENS			5,000.00	.00	.00	1,732.00	14,312.07
2021 010-476-998	DIST ATTORNEY - EXPENDITURES			5,350.00	8,380.08	156.64	2,037.75	14,361.30
2021 010-490-998	ELECTION-EXPENDITURES			.00	.00	.00	.00	.00

*See attached spreadsheet.*



<b>POS./ITEM</b>	<b>DESCRIPTION</b>	<b>GROSS AMT.</b>
<b>Asst. DA</b>	Prepare and try felony jury trials, including meeting with witnesses and law enforcement, preparing trial exhibits, negotiating plea agreements and legal research. Appear in court for pretrial hearings, plea hearings, motions to revoke probation, protective orders, bond hearings, forfeiture cases. Drafting and arguing appeals. Attending Drug Court. Sitting second chair in some more complicated cases such as murder cases.	\$ 70,000.00
<b>Investigator</b>	Reviewing files to make sure they are complete with what has been submitted from law enforcement. Obtain all videos and reports. Oversee Michael Morton Act compliance. Obtain any additional documents needed for prosecution such as Pen Packets, prior judgments, book-in records and other potential trial exhibits. Locate witnesses and arrange interviews for trial preparation.	\$ 47,500.00
<b>Legal Asst.</b>	CJIS--criminal history reporting. Drafting affidavits for family violence protective orders. More involved client contact and trial preparation regarding family violence protective orders. Administering the incoming cases from law enforcement agencies, including cataloging the files and monitoring the discovery from the time received until trial. Sending out discovery to attorneys. Drafting the 39.14 Disclosure for every case. Copy, label and prepare exhibits for protective order hearings, pleas and criminal trial. \$15/hr.	\$ 31,200.00
<b>Secretary/ Receptionist</b>	Initial telephone and personal contact with the public and attorneys. Setting up files. Filing. E-filing. Some drafting such as judgments. Victim's assistance coordinator for criminal cases and protective orders. \$13/hr.	\$ 27,040.00
<b>Supplies</b>	Electronic equipment, Westlaw, paper, folders, legal pads. Microsoft 365. Dropbox or other discovery distribution system. Computers. Initial furniture required for office staff.	\$ 10,000.00
<b>CLE</b>	Course cost. Hotel. Mileage. Meals.	\$ 5,000.00
<b>TOTAL</b>		<b>\$ 190,740.00</b>